



**BOARD OF PUBLIC WORKS AND SAFETY
MEETING MINUTES
Meeting Date: February 8, 2023**

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ **PRESENT**
ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ **PRESENT**
ANGELA LOCKETT ESQ, SECRETARY ~ **PRESENT**
MARIANETTA L. BARBER, CLERK

MINUTES

APPROVAL OF MEETING MINUTES

February 1, 2023

– **Adopted & Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CLAIMS

Approval of Claims to be Paid on February 10, 2023

○ 110-1 – GENERAL FUND	\$127,192.30
○ 220-2 – LOCAL ROAD & S	\$112,518.97
○ 221-4 – PARK DEPARTMENT	\$2,581.07
○ 221-1 – PARK ATHLETICS	\$5,043.08
○ 221-4 – S.A.P.S.	\$350.00
○ 222-5 – VEHICLE AUCTION	\$1,063.40
○ 222-8 – LAW ENF TRAIN	\$29,670.16
○ 242-7 – COMP COURT	\$224.62
○ 245-0 – GREEN URBANISM	\$4,934.77
○ 245-5 – SOLID WASTE REC	\$4,355.55
○ 249-0 – COVID-19 ESG	\$16,218.19
○ 252-8 – DOIT NON-REVERT	\$4,363.27
○ 253-5 – JOINT PS TRAIN	\$306.00
○ 444-5 – CONSOLIDAT AREA	\$33,927.00
○ 890-3 – WCI/UCI BENEFIT	\$14,441.89

TOTAL CLAIMS TO BE PAID \$229,997.97

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Ratification of Claims Paid on February 3, 2023

○ 110-1 – GENERAL FUND	\$53,815.35
○ 220-3 – MVH RESTRICTED	\$1,814,927.79
○ 221-2 – HEALTH/HUMAN SE	\$864.00
○ 222-6 – COMMUNITY DEVEL	\$1,440.00
○ 222-8 – LAW ENF TRAIN	\$300.00
○ 240-2 – PROTECTIVE SERV	\$4,579.00
○ 241-8 – BIO-TERRORISM	\$1,100.00
○ 246-9 – HIV PREVENTION	\$109.40
○ 248-9 – COVID-19 HEALTH	\$3,574.30
○ 249-1 – COVID-19 CDBG	\$7,048.00
○ 465-0 – COMM CROSS MATCH	\$688,919.43
○ 880-1 – FIRE PENSION FU	\$1,600.00

TOTAL CLAIMS PAID \$2,578,277.27

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain - Yes

Wire Ratification of Claims to be Paid from 01/11/23 – 02/01/23

○ 110-1 – GENERAL FUND	\$77,962.23
○ 222-6 – COMMUNITY DEVEL	\$75,304.61
○ 223-5 – GEN FUND/CASINO	\$145,352.47
○ 444-9 – LANCASTER DUSAB	\$21,435.32
○ 445-1 – DALTON ARMS	\$182,063.50
○ 445-3 – TRUCK CITY GARY	\$84,477.50

TOTAL CLAIMS PAID \$600,797.00

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Wire Ratification of Claims Paid During the 2022 Year

○ 110-1 – GENERAL FUND	\$391,298.20
○ 221-5 – AMBULANCE NON-R	\$229,331.11
○ 222-6 – COMMUNITY DEVEL	\$309,459.95
○ 223-5 – GEN FUND/CASINO	\$186,719.22
○ 248-7 – ARP AM RES PLAN	\$378,481.90
○ 253-4 – US STEEL AREA	\$12,848,472.02
○ 444-5 – CONSOLIDAT AREA	\$334,592.76
○ 444-9 – LANCASTER DUSAB	\$42,866.16

○ 445-0 – COUNTY MARKET	\$805,530.71
○ 445-1 – DALTON ARMS	\$540,566.50
○ 445-3 – TRUCK CITY GARY	\$82,073.75
○ 445-4 – KIRK YARD-TIF	\$1,278,607.35

TOTAL CLAIMS PAID **\$17,427,999.63**

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain - Yes

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE OFFICE OF THE MAYOR

Contract with Steel Shores Media Inc. (the Contractor) to provide media inquiries and manage media departments as needed by the City. The term is effective as of January 1, 2023 and expires on February 28, 2023. The Contractor may be paid an amount not to exceed Nine Thousand Dollars (\$9,000.00) during the term of this Contract. The Contract provides for agreed upon hourly rates depending on the type of equipment used by Contractor.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain - Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DIVISION

Contract with Myers Builders, Inc. (the “Contractor”) to provide painting and other general construction services at the Gary Public Safety Building. The term is effective as of February 9, 2023 and expires on March 14, 2023. The Contractor may be paid an amount not to exceed Nine Thousand Five Hundred Dollars (\$9,500.00) during the term of this Contract.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Permit No. 23-001 – Request for Street Cut Permit – AT&T – A02J2D3 – 3700 Roosevelt St. AT&T has requested a street cut permit at the subject location. Always Underground is the contractor that will be directional boring a 1.25” interduct approximately 20’ from a power pole to an area within the right-of-way.

Recommendation is contingent upon:

1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.
2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.

– **Approved**

A. Lockett – Yes

A. Colvin – Yes
T. McCain – Yes

Permit No. 23-002 – Request for Street Cut Permit – AT&T – A02GMWA – 201 N Lake St. AT&T has requested a street cut permit at the subject location. Work is scheduled between 13 Feb 2023 and 14 March 2023. Always Underground is the contractor that will be directional boring a 1.25” interduct for a distance not exceed 91 feet within the right-of-way of Birch Ave and Lake St.

Recommendation is contingent upon:

- 1. The fee shall be \$1,000 per the City’s Schedule of Fees ordinance.**
- 2. The attached Right-of-Way Permit Requirements shall be followed, specifically the pavement cross section.**

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

Contract with Tri-Electronics, Inc. (“Contractor”) to provide fire alarm monitoring services at the Gary Metro Center (100 W. 4th Avenue). The Contract provides for a term effective as of February 6, 2023 and ending on February 5, 2024. Contractor shall be paid an amount not to exceed Five Hundred Forty Dollars (\$540.00) during the term of this Contract billed at a rate of \$45.00 per month.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

CORRESPONDENCE FROM THE HEALTH AND HUMAN SERVICES DEPARTMENT

First Amendment to Contract with Brandy Downs-Burnett to provide services as Emergency Preparedness Coordinator for the City of Gary Health Department. This amendment amends the original contract entered into by Contractor and the City, which had an effective date as of July 1, 2022 and expires on June 30, 2023. The amendment increases the fees owed to Contractor from Twenty-Eight Thousand Six Hundred Dollars (\$28,600.00) to Thirty-One Thousand Six Hundred Dollars (\$31,600.00), and thus amends the compensation amount by an amount less than 20%.

– Approved

A. Lockett – Yes
A. Colvin – Yes
T. McCain – Yes

First Amendment to Contract with Jana Smith to provide services to the City of Gary as a Medical Assistant with the Gary Health Department. This amendment amends the original contract entered into by the Contractor and the City, which had an effective date as of July 5, 2022 and expires on June 30, 2023. The amendment increases the fees owed to Contractor from Twenty-Nine Thousand Six Hundred Fifty-Two Dollars (\$29,652.00) to Thirty-Two

Thousand Six Hundred Fifty-Two Dollars (\$32,652.00), and thus amends the compensation amount by an amount less than 20%.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with Shirley Borom to provide services as a Covid Nursing Consultant for the Gary Health Department. The Contract provides for a 6-month term effective as of January 1, 2023 and ending on June 30, 2023. Contractor shall be paid an amount not to exceed Three Thousand Dollars (\$3,000.00) during the term of this Contract.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

Contract with DDS Security LLC (f/k/a Davis Dade, LLC) (“Contractor”) to provide security services at the warming center located at the Ambridge Mann Center (2822 E. 4th Avenue) for the Gary Health Department. The Contract provides for a term effective as of January 1, 2023 and ending on April 30, 2023. Contractor shall be paid an amount not to exceed Seventeen Thousand Four Hundred Seventy-Two Dollars (\$17,472.00) during the term of this Contract based on a rate of \$16.00 per hour.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE POLICE DEPARTMENT

Request to Advertise for a Turn-Key Solution of equipment and labor for the Gary Police Department’s Real Time Crime Center.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Receipt and opening of CDBG Emergency Rehabilitation Bids. On February 1, 2023 a bid was let for CDBG Emergency Rehabilitation work.

One bid received:

Quality & Trust Certified Heating & Cooling

5049 Virginia St

\$6,550.00

Referred back to the Department for approval.

– Approved

A. Lockett – Yes

A. Colvin – Yes

T. McCain – Yes

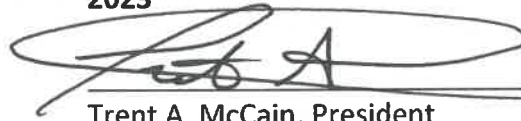
Re: Meeting Minutes for February 8, 2023

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ None

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on February 15,
2023

A handwritten signature in black ink, appearing to read "Trent A.", written over a horizontal line.

Trent A. McCain, President

A handwritten signature in black ink, appearing to read "Arlene D. Colvin", written over a horizontal line.

Arlene D. Colvin, Vice President

A handwritten signature in blue ink, appearing to read "Angela Lockett", written over a horizontal line.

Angela Lockett, Secretary